



P.O. Box 1300
 CANYONVILLE, OR 97417
 541.839.4379
 www.aldercreek.org

ACCF Group Site Use Policy

- The ACCF site is available for use by youth and community groups; in most cases the user fee is waived. Use must be reserved in advance (contact us via 541-839-4379 or info@aldercreek.org).
- A representative of each group must complete the below form and bring it to a one-hour site orientation session to be scheduled with ACCF. The representative must bring to each site activity a participant roster.
- The representative is responsible for ensuring adequate adult supervision of the group. An appropriate number must have (a) first aid certification (Red Cross "Adult/Child CPR & Basic First Aid" or equivalent) and, if food served, (b) food handler certification (contact Douglas County Health and Social Services).
- The representative is responsible for ensuring that group members observe all posted site rules, especially those related to safety and respect of the site and its neighbors. The representative must also ensure that the group is prepared to address all medical and safety issues affecting members, such as illness, injury, potentially dangerous or nuisance behaviors, lost campers, and release of campers to a responsible party.
- All site visitors must park vehicles in the main parking lot. Use of vehicles beyond the parking lot requires ACCF permission. Please notify us if your group has special access or ADA needs.
- If hiking the site, all groups must notify ACCF in advance of the itinerary, sign in and out at the forest entrance, and stay on posted trails. Each group should bring at least one cell phone in case of emergency.
- Camping may only be done in ACCF-approved campsite areas. Fires may only be started in the pavilion fireplace. Curfew is 10 PM (all nights) and strictly enforced. Please be considerate of safety and neighbors.
- We welcome ideas on how to make your use of the ACCF site an enjoyable and educational one, so that your group returns to use the site in future. Please contact ACCF with comments and suggestions.

Group Site Use Form

Youth or Community Group Name	Size of Group	# Adult Helpers	Date of Use
Group Representative Name	Title	Email	Telephone
Group Representative Address	City/State		Zip
List Adults with First Aid Certification	List Adults with Food Handler Certification		
Summary of Anticipated Site Activities			
<p>I, the undersigned, agree on behalf of my group to accept all responsibility for our use of the Alder Creek Children's Forest site. I and my group hereby waive, release, absolve, indemnify and hold harmless Alder Creek Children's Forest, its Board of Directors, and landowner Jim Proctor from any claim arising out of any incident or injury resulting from this use, and we assume all risks and hazards incidental to use.</p> <p>My signature below indicates that I have been notified of and agree with all of the above conditions, including the group site use policy printed above this form. I understand that violation of these conditions may result in forfeiture of our group's (or an individual group member's) permission to use the site.</p>			
Signature		Date	